



## *IPEDS 12-Month Enrollment Survey for 2014-2015*

*Hypothetical "Community College" with  
Fall 2014 Enrollment of 15,365*

*(Front-End Demo)*

***New Enhancement for 2014-2015: Survey Results by Individual Schools within the Institution***

REGEIS  
Report Year 2015

## Main Switchboard: IPEDS/CDS Front-End

The IPEDS/CDS front-end allows authorized users to access the back-end data and filter for subsets of students, based on any number of student attributes, such as school, department, major, first-time, full-time, first generation, residency, race, gender, age, etc. All calculations are performed within Microsoft's enterprise SQL Server. Calculations can be verified; clicking on any number instantly displays the students underlying the calculation. The "Source" data for all survey parts can easily be viewed.

*New enhancement for 2014-2015 is automation of survey results by individual schools within the institution.*

The screenshot shows the 'Main Switchboard: IPEDS and Common Data Set (CDS)' application window. At the top, it displays 'Report Year: 2015' and 'School: All Schools'. Below this, there are two main sections: 'IPEDS Surveys' and 'Common Data Set'. The 'IPEDS Surveys' section is divided into three collections: 'Fall Collection (9/3/2014-10/15/2015)', 'Winter Collection (12/10/2014-2/11/2015)', and 'Spring Data (2/10/2015-4/8/2015)'. Each collection contains numbered buttons for specific survey parts. A red arrow points to button '1' (12-Month Enrollment) under the Fall Collection. The 'Common Data Set' section contains a grid of buttons labeled A through J, with sub-buttons for various categories like 'Enrollment', 'Graduation Rates', 'Applicants', etc. On the right side of the window, there are buttons for 'Print CDS' and 'Exit'. The window title bar reads 'REGIS 8.0: IPEDS/CDS Reporting'.

**Data presented herein is based on a hypothetical 2-year institution with a Fall 2014 enrollment of 15,365 students.**

**Student profiles are illustrative; names and IDs are fictitious.**

We will demonstrate the IPEDS 12-Month Enrollment survey for 2-Year Institutions.

# 12-Month Enrollment Survey (All Schools)

REGIS 8.0: IPEDS/CDS Reporting

IPEDS Unduplicated Enrollment: July 1, 2013 - June 30, 2014

Report Year: 2015  
 School: All Schools

Report Source Enrollment Source Credit Hours Close

**Men**

	Undergraduate Students
Nonresident alien	369
Hispanic/Latino	476
American Indian/Alaska Native	60
Asian	632
Black or African American	1,197
Hawaiian/Pacific Islander	249
White	4,211
Two or More Races	682
Race/ethnicity unknown	72
<b>Total men</b>	<b>7,948</b>

**Women**

Nonresident alien	386
Hispanic/Latino	446
American Indian/Alaska Native	77
Asian	593
Black or African American	1,192
Hawaiian/Pacific Islander	261
White	4,197
Two or More Races	695
Race/ethnicity unknown	59
<b>Total women</b>	<b>7,906</b>
<b>Grand Total</b>	<b>15,854</b>

**Prior Year Data**

Unduplicated headcount  
 July 1, 2012 - June 30, 2013: 10,826

\*\*\*\*\*  
 Fall 2013 Enrollment: 14,114

**Part B - Instructional Activity**

Credit Hours: 189,998  
 Contact Hours: [ ]  
 Estimated full-time equivalent: 6,333

\* Click the "Source Credit Hours" button to view credit hours by student.

Form View Num Lock

The 12-Month Enrollment survey reports the unduplicated count of students from July 1, 2013 through June 30, 2014, broken down by career, gender, and race.

Part-B provides total credit hours for the period .

The unduplicated counts of undergraduate students was 15,854 (oval).

# 12-Month Enrollment – Report (All Schools)

REGIS 8.0: IPEDS/CDS Reporting

Print Fit Zoom

**REGIS "Your Community College"**  
**12-Month Enrollment**

IPEDS Unuplicated Enrollment: July 1, 2013 - June 30, 2014

School: All Schools

	Undergraduate Students
<b>Men</b>	
Nonresident alien	369
Hispanic	476
American Indian/Alaska Native	60
Asian	632
Black or African American	1,197
Hawaiian/Pacific Islander	249
White, non-Hispanic	4,211
Two or More Races	682
Race/ethnicity unknown	72
<b>Total men</b>	<b>7,948</b>
<b>Women</b>	
Nonresident alien	388
Hispanic	446
American Indian/Alaska Native	77
Asian	593
Black or African American	1,192
Hawaiian/Pacific Islander	261
White	4,197
Two or More Races	695
Race/ethnicity unknown	59
<b>Total women</b>	<b>7,906</b>
<b>Grand Total</b>	<b>15,854</b>
<b>Prior Year Data</b>	
Unuplicated headcount (Fall 2010 - Summer 2011)	10,826
Total enrollment Fall 2011	14,114
<b>Part B - Instructional Activity</b>	
Credit Hours	139,998
Contact Hours	
Estimated full-time equivalent (FTE)	6,333

IPEDS 12-Month Enrollment Page 1 of 1

Clicking on the **Report** button (previous slide) previews the 12-Month Enrollment numbers.

Page: 1 No Filter

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## Verification of Calculated Numbers (School of Arts and Humanities)

REGIS 8.0: IPEDS/CDS Reporting

IPEDS Unduplicated Enrollment: July 1, 2013 - June 30, 2014

Report Year: 2015  
 School: Arts and Humanities

Report Source Enrollment Source Credit Hours Close

**Men**

	Undergraduate Students
Nonresident alien	56
Hispanic/Latino	82
American Indian/Alaska Native	13
Asian	95
Black or African American	178
Hawaiian/Pacific Islander	22
White	702
Two or More Races	49
Race/ethnicity unknown	18
<b>Total men</b>	<b>1,215</b>

**Women**

	Undergraduate Students
Nonresident alien	46
Hispanic/Latino	71
American Indian/Alaska Native	15
Asian	94
Black or African American	182
Hawaiian/Pacific Islander	39
White	651
Two or More Races	47
Race/ethnicity unknown	10
<b>Total women</b>	<b>1,200</b>
<b>Grand Total</b>	<b>2,415</b>

**Prior Year Data**

Unduplicated headcount  
 July 1, 2012 - June 30, 2013 2,007

\*\*\*\*\*  
 Fall 2013 Enrollment 2,151

**Part B - Instructional Activity**

Unduplicated Count - Undergraduate Students (Hawaiian/Pacific Islander, Women)

StuName	StuLvlID	MajorID	Sex	RaceName	State
Arnett, Heidi M	U	GNST	2	Hawaiian	VA
Baker, Eileen M	U	GNST	2	Hawaiian	VA
Barksdale, Diana A	U	LIBA	2	Hawaiian	VA
Battle, Alia L	U	ARTF	2	Hawaiian	VA
Baylor, Tess C	U	LIBA	2	Hawaiian	VA
Bell, Eliza A	U	GNST	2	Hawaiian	VA
Blackwell, Keira W	U	LIBA	2	Hawaiian	VA
Boyce, Janae	U	LIBA	2	Hawaiian	VA

Record: 1 of 39

Datasheet View Num Lock

The user has selected the School of Arts and Humanities. The unduplicated count of Hawaiian/Pacific Islander women is 39 .

Clicking on the 39 "pops-up" the students (arrows).



## Verification of Calculated Numbers (Business and Public Service)

REGIS 8.0: IPEDS/CDS Reporting

IPEDS Unduplicated Enrollment: July 1, 2013 - June 30, 2014

Report Year: 2015  
 School: Business and Public Service

Report Source Enrollment Source Credit Hours Close

Men		Undergraduate Students	Undergraduate Students	
Nonresident alien		132		
Hispanic/Latino		146		
American Indian/Alaska Native		16		
Asian		187		
Black or African American		377		
Hawaiian/Pacific Islander		89		
White		1,270		
Two or More Races		130		
Race/ethnicity unknown		24		
<b>Total men</b>		<b>2,376</b>		
<b>Women</b>				
Nonresident alien		161		
Hispanic/Latino		184		
American Indian/Alaska Native		15		
Asian		210		
Black or African American		376		
Hawaiian/Pacific Islander		79		
White		1,331		
Two or More Races		107		
Race/ethnicity unknown		21		
<b>Total women</b>		<b>2,484</b>		
<b>Grand Total</b>		<b>4,860</b>		

**Prior Year Data**  
 Unduplicated headcount July 1, 2012 - June 30, 2013: 4,002  
 \*\*\*\*\*  
 Fall 2013 Enrollment: 4,253

The user switches to the School of Business and Public Service. The unduplicated count of Two or More Races (men) is 130.

Clicking on the **130** "pops-up" the students (arrows).

Unduplicated Count - Undergraduate Students (Two or More Races, Men)

StuName	StuLvlID	MajorID	Sex	RaceName	State
Abbott, Tyler A	U	PARA	1	Multiracial	VA
Addison, Albert L	U	BMGT	1	Multiracial	VA
Adkins, Kenyon M	U	ACCT	1	Multiracial	VA
Anderson, Kyree E	U	BMGT	1	Multiracial	VA
Anderson, Nick	U	ACCT	1	Multiracial	VA
Banks, Paul B	U	BMGT	1	Multiracial	VA
Bateman, Jonathon W	U	CSTE	1	Multiracial	VA
Battle, Judah P	U	BMGT	1	Multiracial	VA

Record: 1 of 130

Datasheet View Num Lock

## Pivot Table – 12-Month Enrollment Calculations (All Schools)

REGIS 8.0: IPEDS/CDS Reporting															
SchID	DeptID	BegStuLvlID	AdmTypeID	StuTypeID	DegreeSeek	FullTime	GrsCohort	Transfer	CohortNm	SemEntID	RaceName	Gender	AgeRange	OnCampus	FirstGen
All	All	All	All	All	All	All	All	All	All	All	All	All	All	All	All
Drop Column Fields Here															
Drop Row Fields Here	StuName	MajorID	DupTerms	Undergrad-Stu	Fall-Enrolled	Spr-Enrolled	Sum-Enrolled	Grs-Cohort	Transfer-Stu	Full-Time	Part-Time	Mixed-Time			
	Young, Sonny A	ADJU	1	Yes	Yes						Yes				
	Young, Stone S	NOND	2	Yes	Yes	Yes					Yes				
	Young, Thaddeus M	BMGT	2	Yes	Yes	Yes			Yes		Yes				
	Youngblood, Mckayla	NURS	1	Yes		Yes				Yes					
	Younger, Jillian A	ECDV	1	Yes			Yes		Vac		Vac				
	Yousaf, Cali D	LIBA													
	Yousaf, Ella L	ADJU													
	Yusuf, Leonardo L	SOSC													
	Yusuf, Wayne	CHCM													
	Zarzuela, Keila N	NOND													
	Zeigler, Hallie W	ADJU													
	Zephyr, Karley A	CSTE													
	Zhang, Abbie L	BIOT													
	Zhang, Abbie R	CSTE													
	Zhao, Angelo	SOSC													
	Zhao, Holden O	BMGT													
	Zheng, Abbie	NURS													
	Zhou, Hailey	BIOT													
	Zhou, Hailey L	GNST	2	Yes	Yes	Yes					Yes				
	Zhou, Jeff B	CSTE	1	Yes	Yes				Yes		Yes				
	Zimmerman, Abbie	BMGT	2	Yes	Yes	Yes			Yes		Yes				
	Zimmerman, Abbie	CHCA	2	Yes	Yes	Yes			Yes		Yes				
	Zimmerman, Harley	NOND	2	Yes	Yes	Yes									
	Zimmerman, Harley B	NURS	2	Yes	Yes	Yes									
	Zimmerman, Meghan K	GNST	2	Yes	Yes	Yes									
	Zimmerman, Meghan K	SOSC	1	Yes		Yes				Yes					
	Zubairu, Conner H	CSTE	1	Yes	Yes					Yes					
	Zweig, Darryl B	NURS	2	Yes	Yes	Yes		Yes		Yes					
	Unduplicated Count		15,854	15,854	14,114	12,255	1,021	2,835	5,695	3,493	12,119	242			
	Duplicated Count		27,390												

On the Main Form, the user clicks the **Source Enrollment** button to view the unduplicated (15,854) and duplicated (27,390) counts of students enrolled between July 1, 2013 and June 30, 2014 (oval). The unduplicated number counts each student once; the duplicated number counts a student for each term enrolled.

Shown for each student are 1) his/her major; 2) the number of terms enrolled; 3) if enrolled Fall, Spring, and/or Summer; 4) if first-time, full-time, degree-seeking (first enrollment term); 5) transfer student; 6) full-time or part-time.

At the top of the form (red rectangle) are filter fields where the user can filter by school; department; student level, degree-seeking; full-/part-time; new transfer; new part-time; race; gender; on-campus; first generation and by many other attributes.

## Pivot Table – Hide Details (All Schools)

The screenshot displays the REGIS 8.0: IPEDS/CDS Reporting application. The main window shows a PivotTable with the following data:

SchID	DeptID	BegStuYr	TypeID	StuTypeID	DegreeSeek	FullTime	GrsCohort	Transfer	CohortNm	SemEntID	RaceName	Gender	AgeRange	OnCampus	FirstGen
All	All	All	All	All	All	All	All	All	All	All	All	All	All	All	All

Drop Column Fields Here

Drop Row Fields Here

Unduplicated Count	15,854
Undergrad	15,854
Graduate	15,854
Duplicated Count	27,390
Grs-Cohort	2,835
Count of Undergrad-Stu	15,854
Count of Graduate-Stu	
Count of Fall-Enrolled	14,114
Count of Spr-Enrolled	12,255
Count of Sum-Enrolled	1,021
Count of Transfer-Stu	5,695
Count of Full-Time	3,493
Count of Part-Time	12,119
Count of Mixed-Time	242

The **Hide Details** button is highlighted with a red arrow. The **Properties** dialog box is open, showing the **Behavior** tab. The **Row headings** option is selected under **Display totals as**. A blue arrow points to this option.

The user can view aggregate numbers only by clicking the **Hide Detail** button (red arrow).

Also, the user can click the Row Headings option within the Properties window to vertically display values (blue arrow).

PivotTable View

Num Lock



## Pivot Table – Filtered

REGIS 8.0: IPEDS/CDS Reporting

Print

SchID DeptID BegStuLvlID AdmTypeID StuTypeID DegreeSeek FullTime GrsCohort Transfer CohortNm SemEntID RaceName Gender AgeRange OnCampus FirstGen

AH All All All All All All All All

Drop Column Fields Here

Drop Row Fields Here

StuName MajorID DupTerms Undergrad-Stu Fall-Enrolled Spr-Enrolled Sum-Enroll

Sturgis, Millon F LIBA 2 Yes Yes Yes

Symonds, Davion P GNST 2 Yes Yes Yes

Thomas, Annabelle GNST 1 Yes Yes

Thompson, Domenic F LIBA 2 Yes Yes Yes

Thompson, Geoffrey LIBA 1 Yes Yes

Thompson, Gregory E GNST 1 Yes Yes

Thompson, Unique M LIBA 2 Yes Yes Yes

Treherne, Braiden GNST 2 Yes Yes Yes

Truesdale, Irving D GNST 1 Yes Yes Yes

Tull, Phillip C LIBA 2 Yes Yes Yes

Twigg, Garret LIBA 2 Yes Yes Yes

Upton, Keegan A LIBA 2 Yes Yes Yes

Vaughn, Donovan GNST 1 Yes Yes

Walker, Connor F LIBA 1 Yes Yes

Walker, Cora GNST 2 Yes Yes Yes

Wall, Osvaldo N GNST 1 Yes Yes

Wall, Stella N LIBA 2 Yes Yes Yes

Wallace, Hallie A GNST 2 Yes Yes Yes

Walters, Richard C LIBA 2 Yes Yes Yes

Ward, Josef N LIBA 2 Yes Yes Yes

Ward, Keenan GNST 2 Yes Yes Yes

Washington, Kadin L GNST 2 Yes Yes Yes

Watson, Patricia W GNST 1 Yes Yes

Watts, Brandi M LIBA 1 Yes Yes

Wennah, Shea LIBA 1 Yes Yes

Wise, Carl N LIBA 2 Yes Yes Yes

Wu, Deangelo S, Jr. LIBA 2 Yes Yes Yes

Young, Allie GNST 1 Yes Yes

Unduplicated Count 145 145 138 119 2 145 71 74

Duplicated Count 259

OK Cancel

The previous two slides displayed all students enrolled between July 1, 2013 and June 30, 2014.

Here, the user filtered the Pivot Table to show first-time, full-time, degree-seeking undergraduates entering in Fall 2012 (rectangle) in School of Arts and Humanities (arrow). The unduplicated count is 145; the duplicated count is 259 (oval).

Recall “unduplicated” counts each student only once regardless of the number of terms enrolled. “Duplicated” counts a student for each term enrolled.

PivotTable View Num Lock

## Source of Credit-Hour Calculations (Unfiltered)

REGIS 8.0: IPEDS/CDS Reporting

Print

SchID	DeptID	MajorID	BegStuLvlID	StuLvlID	AdmTypeID	StuTypeID	DegreeSeek	GrsCohort	CohortNm	FullTime	InState	RaceName	Gender	FirstGen
All	All	All	All	All	All	All	All	All	All	All	All	All	All	All

Drop Column Fields Here

StuName	Terms	TotalHrs	UndergradHrs	FallHrs	SprHrs	SumHrs
Young, Sonny A	1	6	6	6		
Young, Stone S	2	6	6	3	3	
Young, Thaddeus M	2	18	18	9	9	
Youngblood, Mckayla	1	13	13		13	
Younger, Jillian A	1	6	6			6
Yousaf, Cali D	1	6	6	6		
Yousaf, Ella L	1	16	16	16		
Yusuf, Leonardo L	2	30	30	15	15	
Yusuf, Wayne	2	6	6	3	3	
Zarzuela, Keila N	2	6	6	3	3	
Zeigler, Hallie W	1	3	3		3	
Zephyr, Karley A	2	24	24	14	10	
Zhang, Abbie L	1	16	16		16	
Zhang, Abbie R	2	12	12	3	9	
Zhao, Angelo	1	16	16	16		
Zhao, Holden O	2	15	15	9	6	
Zheng, Abbie	1	9	9	9		
Zhou, Hailey	2	6	6	3	3	
Zhou, Hailey L	2	12	12	3	9	
Zhou, Jeff B	1	3	3	3		
Zimmerman, Abbie	2	12	12	6	6	
Zimmerman, Abbie	2	6	6	3	3	
Zimmerman, Harley	2	6	6	3	3	
Zimmerman, Harley B	2	12	12	6	6	
Zimmerman, Meghan K	2	12	12	6	6	
Zimmerman, Meghan K	1	9	9		9	
Zubairu, Conner H	1	9	9	9		
Zweig, Darryl B	2	33	33	15	18	
Total Credit Hours		189,998	189,998	98,418	86,255	5,325
Enrollment				14,114	12,255	1,021

Drop Row Fields Here

PivotTable View

Num Lock

On the Main Form, the user clicks the **Source Credit Hours** button to view the details of the 189,998 credit hours taken between July 1, 2013 and June 30, 2014. Also shown is the number of credit hours by term.

The source pivot table is sorted by student, and shows his/her name, major, number of terms enrolled, total credit hours, and credit hours by term.

At the top of the form (red rectangle) are filter fields where the user can select by school, department, major, student level, degree-seeking, full-time status, GRS-Cohort, new transfer or new part-time, race, gender, and/or first generation.

## Source of Credit-Hour Calculations (Unfiltered)

The screenshot shows the REGIS 8.0: IPEDS/CDS Reporting application. At the top, there is a toolbar with a 'Hide Details' button highlighted by a red arrow. Below the toolbar is a filter bar with various dropdown menus, all set to 'All'. The main area displays a PivotTable with the following data:

Drop Row Fields Here	Drop Column Fields Here
Total Credit Hours	189,998
Fall Credit Hours	98,418
Spring Credit Hours	86,255
Summer Credit Hours	5,325
Grs-Cohort	2,835
Graduates	15,854
Unduplicated Count	15,854
Duplicated Count	27,390
Enrollment	14,114
Count of SprHrs	12,255
Count of SumHrs (2)	1,021
Undergrads	15,854
Sum of UndergradHrs	189,998
Sum of GraduateHrs	

A yellow callout box contains the text: "The user can view aggregate numbers only by clicking the **Hide Detail** button (red arrow)."

The Properties dialog box is open, showing the Behavior tab. The Report options section is expanded, showing the following settings:

- Display totals as:
  - Column headings
  - Row headings
- Calculate totals based on:
  - Visible items only
  - All items (including hidden items)
- Always display:
  - Empty rows
  - Empty columns
  - Calculated items
  - ScreenTips

## Source of Credit Hours (New Transfer Students)

The screenshot displays the REGIS 8.0: IPEDS/CDS Reporting interface. The PivotTable shows the following data:

StuName	Terms	TotalHrs	UndergradHrs	FallHrs	SprHrs	SumHrs
Woodall, Marian M	2	15	15	9	6	
Wooden, Daniela K	2	6	6	3		
Woodruff, John S	2	24	24	12	12	
Woods, Jonathon L	2	9	9	6	3	
Woodson, Julia	1	3	3	3		
Woolford, Erick	2	33	33	15	18	
Wooten, Reese, Jr	2	18	18	6	12	
Worku, Cali D	1	3	3	3		
Wormley, Kaiden D	1	6	6	6		
Wright, Baylee	2	28	28	13	15	
Wright, Blanca N	2	9	9	6	3	
Wright, Dorian L	1	3	3	3		
Wright, Jeremiah D	2	6	6	3	3	
Wright, Kayla W	2	6	6	3	3	
Wright, Landon M	2	6	6	3	3	
Wright, Ricardo T	1	3	3	3		
Wright, Zachariah E	2	12	12	6	6	
Wu, Chelsey V	1	6	6	6		
Wynn, Grant T	2	6	6	3	3	
Yang, Abbie	1	6	6	6		
Yilmaz, Shelby A	2	24	24	12	12	
Yilmaz, Shelby V	2	9	9	6	3	
Young, Alexis M	2	12	12	6	6	
Young, Daniel C	1	6	6	6		
Young, Delilah R	1	6	6	6		
Zheng, Abbie	1	9	9	9		
Zhou, Jeff B	1	3	3	3		
Zubairu, Conner H	1	9	9	9		
<b>Total Credit Hours</b>		<b>20,008</b>	<b>20,008</b>	<b>12,174</b>	<b>7,834</b>	
<b>Enrollment</b>				<b>1,983</b>	<b>1,240</b>	

The PivotTable Field List on the right shows the following fields:

- Major
- NumOfTerms
- DupTerms
- Fall-Enrolled
- Spr-Enrolled
- Sum-Enrolled
- TotalHrs
- UndergradHrs
- GraduateHrs
- FallHrs
- SprHrs
- SumHrs
- SemEntNm** (circled in red)
- AdmTypeID
- AdmitType
- Age
- Sex
- Men
- Women
- Gender
- Race
- RaceName
- RaceNameFull
- FIPS
- State
- StateName
- FirstGen
- First-Gen
- Citizenship
- FrgStd

The two previous slides displayed credit hours taken between July 1, 2013 and June 30, 2014 for all students.

The user would like to view total credit hours taken by transfer students who enrolled in Fall 2013.

The steps are 1) click on *Add Existing Field* icon, 2) add the *Semester Entered* field, and 3) then select Fall 2013 (red arrows and oval).

Next, select TRN (transfer) under *Admit Type* (blue arrow).